



**Tennessee Department of Environment and Conservation  
Environmental Program Administrator  
Division Director, Division of Water Resources  
Annual Salary Range: \$69,468 – \$125,172**

**About the Tennessee Department of Environment and Conservation (TDEC)**

The department is responsible for:

- safeguarding the health and safety of Tennessee citizens from environmental hazards;
- protecting and improving the quality of Tennessee's land, air, and water; and
- managing the system of 53 Tennessee State Parks and 82 Natural Areas.

TDEC has 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from dedicated fees and state parks revenue, federal sources, and the state general fund. The department is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has eight (8) regional offices across the state serving as the primary point of contact for their respective regions. The department offers a program of grants and loans to assist local communities with the development and maintenance of drinking water and wastewater infrastructure as well as solid waste disposal, waste prevention, plus programs for recycling and local parks. Particular emphasis is placed on front-end environmental education; strong, effective enforcement; and promoting sustainable practices by individuals, communities and organizations.

**Summary & Distinguishing Features**

The Director of the Water Resources Division is an Executive Service position and part of the Senior Management team for TDEC's Bureau of Environment. The position is responsible for operation and management of the Division of Water Resources and reports directly to the Deputy Commissioner for the Bureau of Environment.

**Duties and Responsibilities**

The Director will be responsible for statewide implementation of the following statutes:

- Tennessee Water Quality Control
- Safe Drinking Water
- Water Well Drillers
- Safe Dams
- Surface Mining

Additional responsibilities include:

- Protection of public health and safety in Tennessee, by regulating wastewater disposal to ensure the ground water is maintained in a safe and usable condition.
- Ensuring the quality of water, regulating the quality and quantity of drinking water, the construction of non-federal dams, water withdrawal registration, and the licensing of well drillers and pump setters

- Leading approximately 400 employees and staff in the Nashville Central Office and eight regional field offices.
- Managing an annual budget of approximately \$85 million that includes annual State Revolving Loan Fund component of approximately \$50 million yearly for Clean Water and Drinking Water State Revolving Loan Funds.

In addition to a strong technical background, candidates should also be able to demonstrate success in the following areas:

- Proven leadership skills – able to influence and motivate others to achieve quality results in an effective and efficient manner
- Effective oral and written communication skills; ability to present complex topics effectively in a concise manner
- Effective interpersonal skills dealing with people at various levels within the organization, as well as, external stakeholders, including but not limited to, local and federal government officials, environmental organizations and the regulated community.
- Mentoring and professional development for individuals and teams
- High energy capacity and bias for action
- Adaptability and resilience

### **Qualifications**

Qualified candidates should possess a Bachelor or Master's degree in Environmental Science, Engineering or related field and have seven or more years' experience in environmental management or related experience.

All interested candidates should submit a resume to Selena Cunningham, TDEC Director of Human Resources by close of business Friday, March 30, 2012. However, position will remain open until filled. Questions can be addressed to Selena Cunningham at (615) 532-0200 or [Selena.Cunningham@tn.gov](mailto:Selena.Cunningham@tn.gov).

### **Selena Cunningham, Human Resources Director**

Tennessee Department of Environment and Conservation  
L&C Tower, 12<sup>th</sup> Floor  
401 Church Street  
Nashville, TN 37243

TDEC is an AA/EEO/ADA employer. Women and minorities are encouraged to voluntarily identify themselves.